



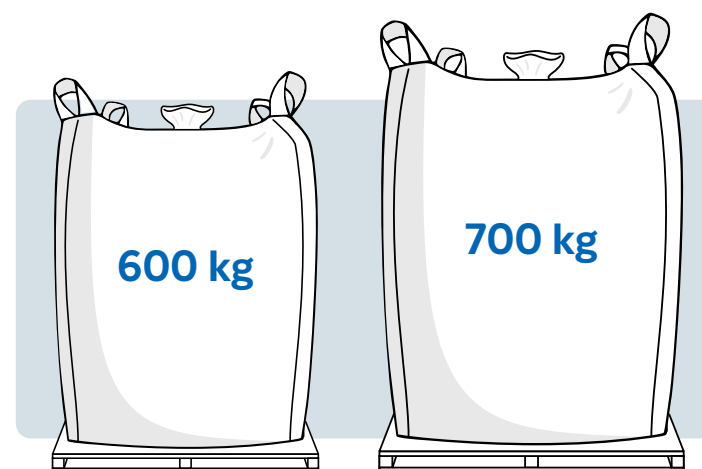
# **Instructions** for Unilene Resins Handling and Movement

# Big Bag

Instructions for handling  
and movement



## 1. Big Bag composition



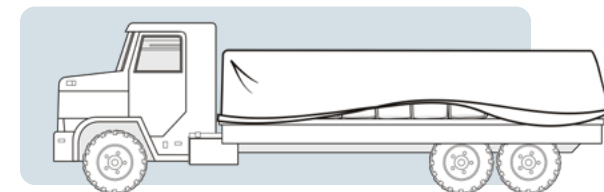
### **BIG BAG 600kg or 700kg:**

- Cylindrical Big Bag made in raffia, with capacity for up to 600kg or 700kg.
- It has four handles and may contain a 1.10 m × 1.10 m pallet at the base.
- It has identification items: seal and label with batch and product description.

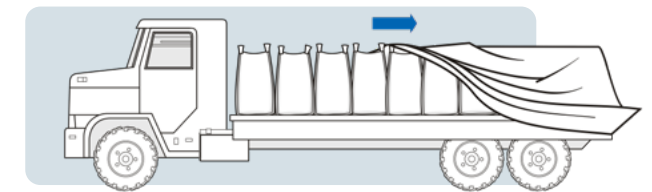
For another Big Bag and information on sizes, please contact the customer service area of Braskem.

In compliance with the International Standards for Phytosanitary Measures (ISPM) No. 15, as well as all other applicable legislation, we inform that the wooden pallets used by Braskem undergo phytosanitary treatment through heat treatment (HT), and are individually stamped with the seal of the International Plant Protection Convention (IPPC).

## 2. Receipt of products in Big Bag packaging



- When unloading cargo in tarps, be careful regarding the accumulation of water on top of the tarp. It should be removed by rolling it from the front to the rear of the vehicle, and never from the side, thus preventing any water that may be on the tarp from wetting the product when pulling it.
- Check the load at the time of receipt. Fill in and sign the RID (Unloading Inspection Report), which is included in the invoice. Properly filling in the RID is essential to ensure that any non-conformities are addressed. This document should be filed in, signed, stamped and delivered to the driver, along with the invoice slip.

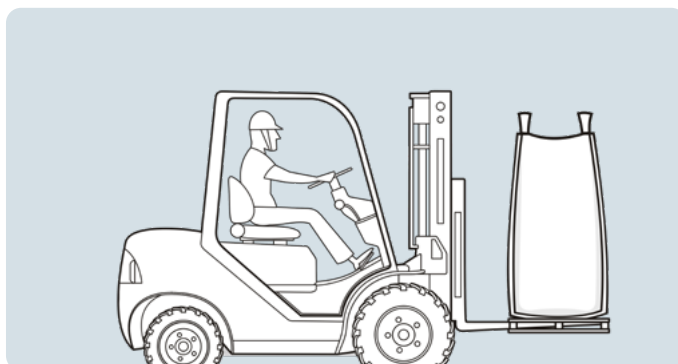
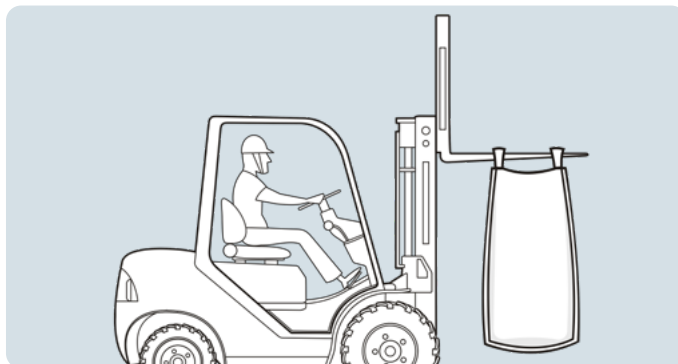
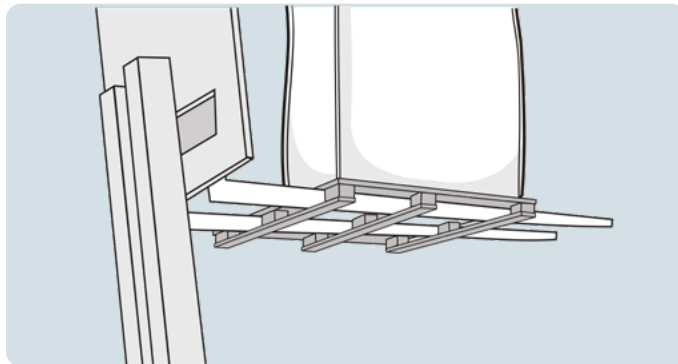
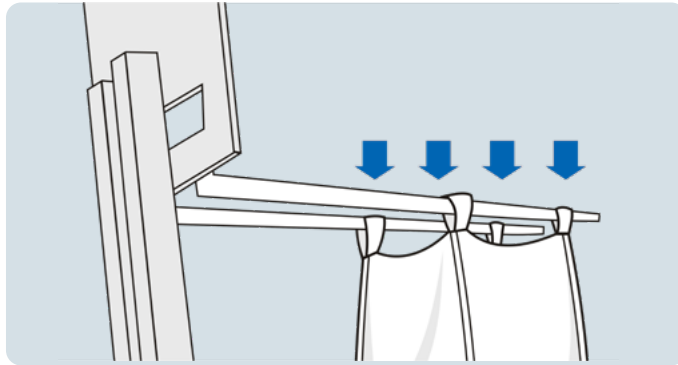


- Packaging problems during unloading, whenever possible, should be photographed at the time of detection, while still on the vehicle. Send us the file or files of any damaged packages, plus seals, labels and Big Bag numbers so we can take the necessary steps to replace the material, as well as any corrective actions, as soon as possible. Separating the damaged packaging may be useful for future inspection.
- If you have any questions on unloading, please contact the customer service area of Braskem.

\*Images for illustration purposes only.

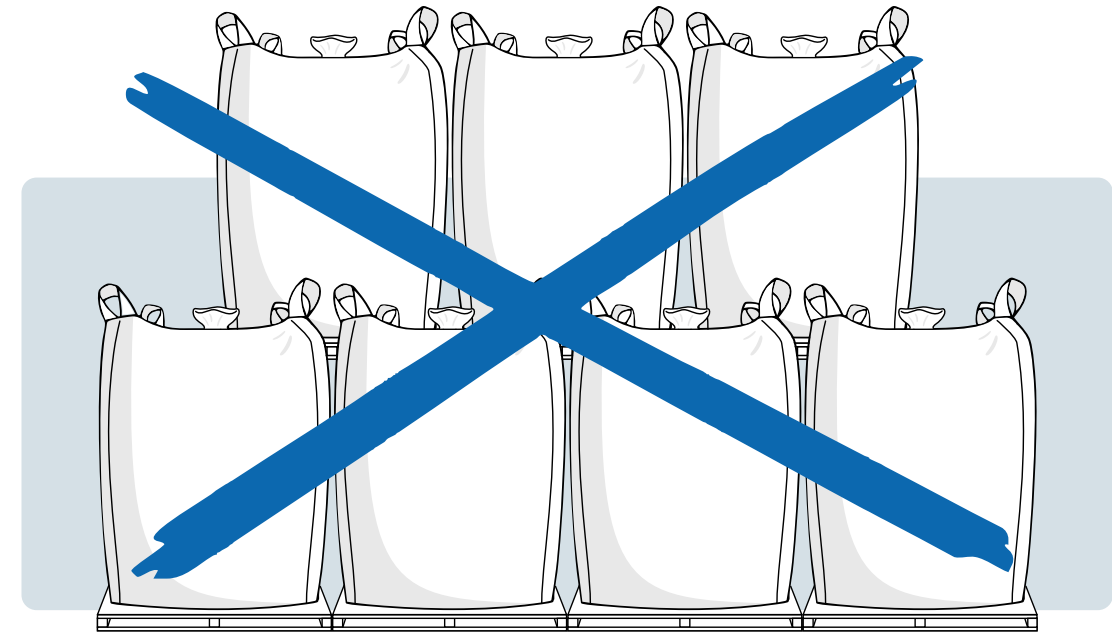
### 3. Handling of products in Big Bag packaging

Forklift handling of Big Bags should be carried out according to the instructions below:



- The unloading can be performed by lifting the Big Bag, as well as by moving the wood pallet, if any.
- When using the handles to move the Big Bag, it is essential that all four handles be lifted at the same time.
- When lifting the Big Bag, pay attention to the condition of the forklift forks, which should not have sharp edges.
- The forklift operator should carry one Big Bag at a time to their place of storage. Handling more than one Big Bag at a time is not recommended.

### 4. Storage of products in Big Bag packaging



Storage of Big Bags packaging should follow the following rules:

- Stacking is not recommended as it may cause fall of the material and pallets breaks. The stacking also generates risk of resin agglomeration.
- Wood pallets included in the packaging should not be used in drive-type vertical structures.
- Big Bags made in raffia should be stored in clean and dry places, avoiding direct contact with soil.
- It is important to keep the seals during the period of use of the material. In the event of any abnormality, please contact the customer service area of Braskem and provide the number.
- Please refer to the GHS criteria for information on handling and storage.

**We recommend that all procedures comply with the regulations on use of the necessary PPE and CPE, as well as the applicable rules and procedures.**

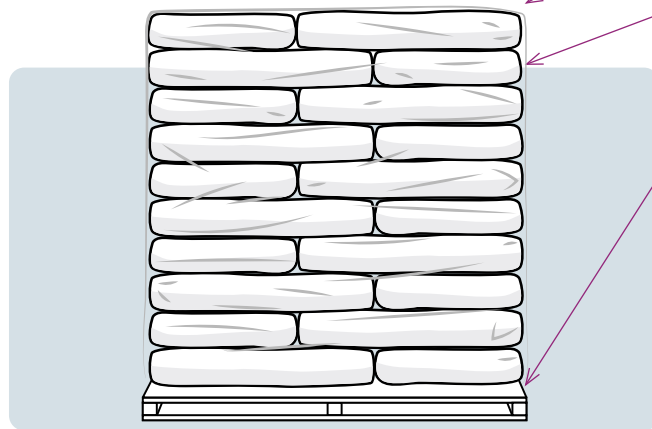
\*Images for illustration purposes only.



# Palletized Sacking

Instructions for handling and movement

## 1. Palletized sacking composition



**STRETCH CAST:** An external film that coats the palletized sacking.

**SACKING:** Consists of 40 bags of 25 kg in 11 layers. It consists of bags made in polyethylene.

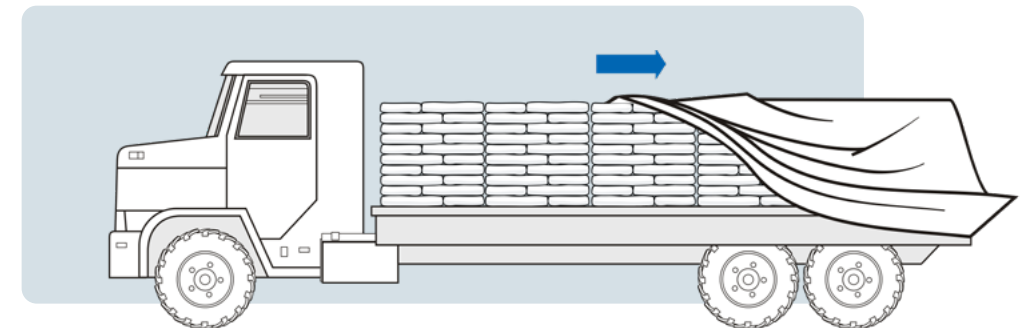
**PALLET:** A wood or plastic pallet, with dimensions of 1,10 m x 1,10 m

**TOTAL HEIGHT 1M PALLET:** 140cm  
**TOTAL HEIGHT 500KG PALLET:** 73cm

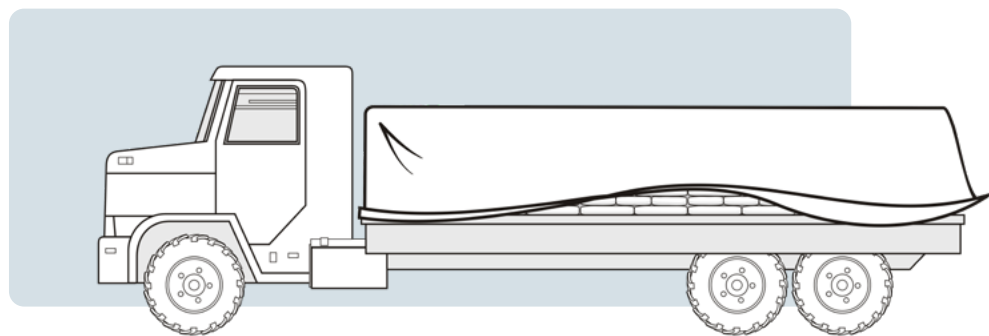
**GROSS WEIGHT 1MT PALLET:** 1030kg  
**GROSS WEIGHT 500KG PALLET:** 527kg

For other packages not mentioned above, please contact the customer service area of Braskem.

In compliance with the International Standards for Phytosanitary Measures (ISPM) No. 15, as well as all other applicable legislation, we inform that the wooden pallets used by Braskem undergo phytosanitary treatment through heat treatment (HT), and are individually stamped with the seal of the International Plant Protection Convention (IPPC).



## 2. Receipt of palletized sacking

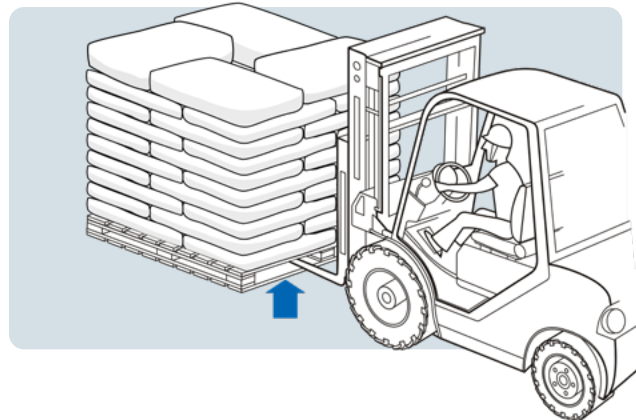


- When unloading cargo in tarps, be careful regarding the accumulation of water on top of the tarp. It should be removed by rolling it from the front to the rear of the vehicle, and never from the side, thus preventing any water that may be on the tarp from wetting the product when pulling it.
- Check the load at the time of receipt. Fill in and sign the RID (Unloading Inspection Report), which is included in the invoice. Properly filling in the RID is essential to ensure that any non-conformities are addressed. This document should be filed in, signed, stamped and delivered to the driver, along with the invoice slip.
- Packaging problems during unloading, whenever possible, should be photographed at the time of detection, while still on the vehicle. Send us the file or files of any damaged packages, plus seals, labels and Big Bag numbers so we can take the necessary steps to replace the material, as well as any corrective actions, as soon as possible. Separating the damaged packaging may be useful for future inspection.
- If you have any questions on unloading, please contact the customer service area of Braskem.

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### 3. Handling of palletized sacking

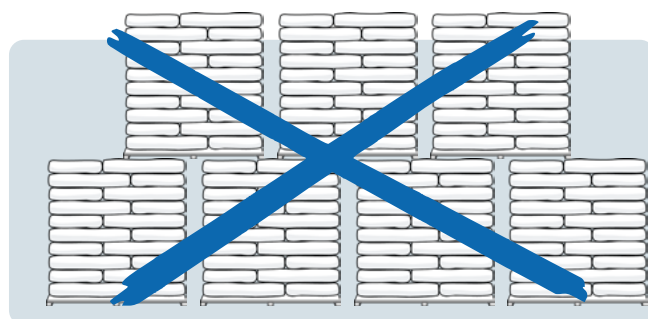
Handling of pallets using forklifts should be carried out according to the instructions below:



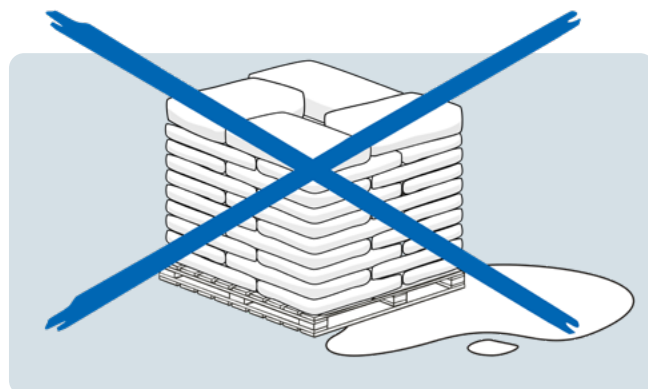
- When handling of pallets using forklifts, be careful to prevent the forks from damaging the product.
- Do not use manual pallet jacks to move the pallets with sacks. Our pallets are not suitable for movement using with this kind of equipment.

### 4. Storage of palletized sacking with pallet

Storage of packaging in pallets should follow the following rules:



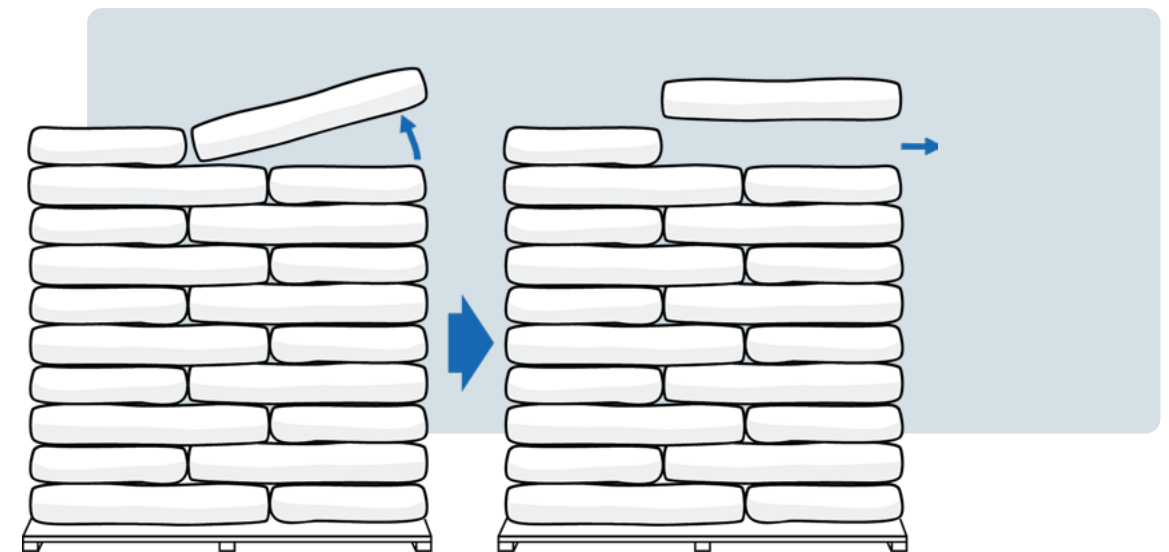
- Stacking is not recommended as it may cause fall of the material and pallets breaks. The stacking also generates risk of resin agglomeration.



- Wood pallets included in the packaging should not be used in drive-type vertical structures.
- The materials should always be stored in a dry place away from light to preserve their physical and chemical properties.
- Please refer to the GHS for information on handling and storage.

### 5. Handling of sacking

Disassembly of palletized sacking should be carried out according to the instructions below:



- After removing the protective film, do not pull the sacks directly and horizontally.
- The correct procedure is to first lightly suspend bag vertically and then move it to the side (horizontally), removing it from the stack.
- If you have any questions on unloading, please contact the customer service area of Braskem.

**We recommend that all procedures comply with the regulations on use of the necessary PPE and CPE, as well as the applicable rules and procedures.**

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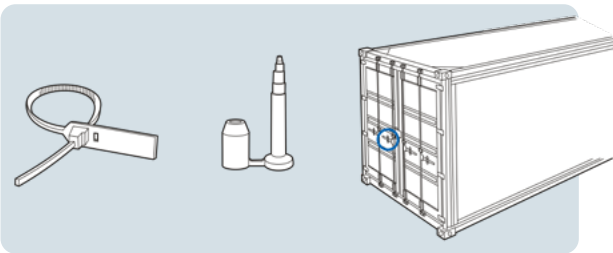
# Container

Instructions for handling and movement

## Container with Big Bags or Sacking

### 1. Container arrival

On receipt of the container with Big Bags or sacking, the following points should be noted:

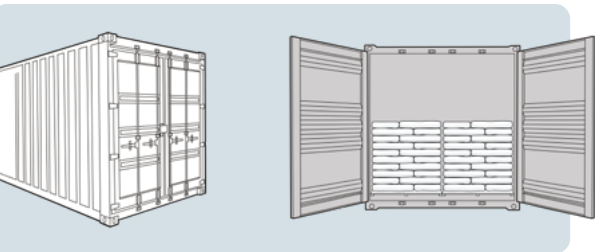


#### SEALS

- Check, according to the type of container, if the seals have no violation in the following items:
  - Side door
- For deliveries in Brazil, check if the numbers of seals are the same as listed in the invoice (DANFE).
- For deliveries outside Brazil, check the numbers of the seals on the Packing List.

#### LABELING

- Check if the data contained in the package or label containing product and batch information, if any, match the data of the invoice or Packing List.



#### CONTAINERS

- On arrival of the container, check the cargo after opening for unloading of the product. In case of deviations, please contact the customer service area of Braskem immediately. It is advisable to attach photos to the e-mail indicating the issue.

In case of faults, it is advisable to take pictures of the product while it is still inside the container.

- For deliveries in Brazil: fill in the RID (cabotage).
- For deliveries outside Brazil: send photos and e-mail to the customer service area of Braskem.

Braskem

RID-Relatório de Inspeção no Desembarque - comprovante de entrega

Rev. 10/2015

Nome do Cliente: \_\_\_\_\_ Data de Entrega: \_\_\_\_/\_\_\_\_/\_\_\_\_

Endereço: \_\_\_\_\_

1. IDENTIFICAÇÃO DA REMESSA

1.1 Produto: \_\_\_\_\_

1.2 Quantidade: \_\_\_\_\_

1.3 Unidade: \_\_\_\_\_

1.4 Observações: \_\_\_\_\_

2. IDENTIFICAÇÃO DA TRANSPORTADORA

2.1 Nome: \_\_\_\_\_

2.2 CNPJ: \_\_\_\_\_

2.3 Endereço: \_\_\_\_\_

2.4 Telefone: \_\_\_\_\_

2.5 E-mail: \_\_\_\_\_

2.6 Observações: \_\_\_\_\_

3. INSPEÇÃO DE DESEMPAQUE

3.1 Produto recebido em condições satisfatórias? (Sim/Não) \_\_\_\_\_

3.2 Danos observados no local de entrega? (Sim/Não) \_\_\_\_\_

3.3 Observações: \_\_\_\_\_

4. DESCRIÇÃO DAS NÃO CONFORMIDADES

4.1 Produto Faltante: \_\_\_\_\_

4.2 Embalagem irregular: \_\_\_\_\_

4.3 Danos observados na carga: \_\_\_\_\_

4.4 Carga Geral: Não conformidade com termos de contrato: \_\_\_\_\_

4.5 Observações (se o caso, se necessário): \_\_\_\_\_

ORIENTAÇÕES GERAIS:

Este formulário deve ser preenchido e assinado pelo responsável pela carga, antes de ser entregue ao cliente. O preenchimento deste formulário é obrigatório para a emissão do DANFE e para a liberação da carga. O preenchimento incorreto deste formulário pode gerar a retenção da carga e a emissão de multa. Para mais informações, consulte o site da Braskem.

Nome Legível do Recebedor: \_\_\_\_\_

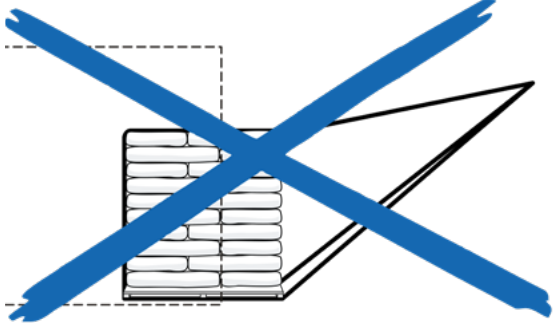
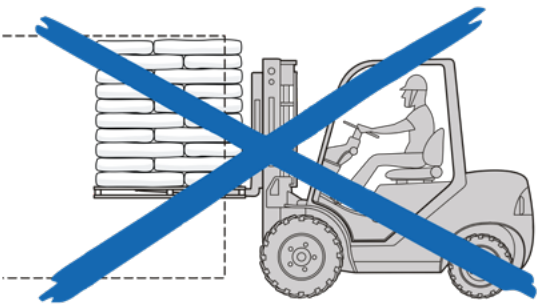
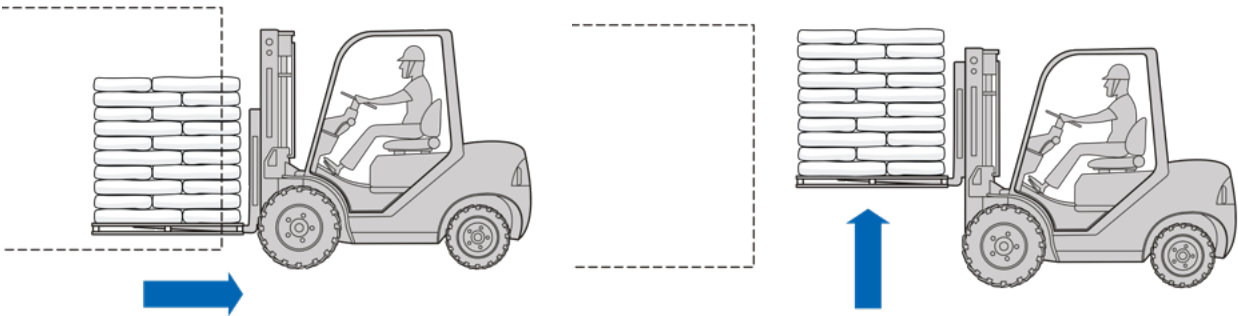
Nome Legível do Motorista: \_\_\_\_\_

ASSINATURA E CARIMBO DO RECEBEDOR \_\_\_\_\_ DATA DE ENTREGA \_\_\_\_\_ ASSINATURA DO MOTORISTA \_\_\_\_\_

Em caso de qualquer ocorrência que resulte em atraso desta entrega, avise imediatamente a Braskem. Este documento deve retornar à Braskem assinado e carimbado.

### 2. Container unloading

Product unloading should be carried out using a forklift or pallet truck (do not use for palletized sacking). Never use ropes or other devices to move the material.



For information on handling and storage of Big Bags and palletized sacking, please refer to the corresponding instructions in this leaflet.

We recommend that all procedures comply with the regulations on use of the necessary PPE and CPE, as well as the applicable rules and procedures.

\* Images for illustration purposes only.

If you have any opportunity for improvement or any suggestion to make about the products and services provide, do not hesitate to contact the customer service area of Braskem.

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It is possible that this material has been updated.  
For the latest version, please visit the Braskem website: [www.braskem.com](http://www.braskem.com)